

**EAST TROY COMMUNITY SCHOOL DISTRICT**  
**BACK TO SCHOOL**  
**2024-25 NEWSLETTER**  
*ANNUAL ONLINE REGISTRATION: AUGUST 1-15, 2024*





# Annual Online Registration

 **Aug 1, 7am - Aug 15**  
via Family Access

**See page 2 for more information.**

Student schedules/classroom teachers will be available in Family Access on August 1 **only** after Online Registration has been completed.

Annual Online Registration will be open from August 1-15 and is intended for all returning/enrolled students via Family Access.

This process ensures that we have up-to-date information for your child as well as annual permissions. You will also have the option to pay registration and optional fees with a credit/debit card via RevTrak. If paying in person or via mail, make checks payable to East Troy Community Schools, Attn: Registration.

If you do not have computer access, please plan on stopping in one of the school offices to complete the online registration process for your child(ren) within the dates of online registration. Note: Offices are closed on Friday during the summer.

**Student class placement/schedule will not be available until after Online Registration has been completed.**

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## FAMILY & STUDENT ACCESS

We provide Skyward Family Access to families to facilitate better communication. This online platform allows you to view your child's schedule, attendance, grades, discipline records, schedule conferences, complete online registration, make online payments for food services and fees and more. Additionally, parents can update their contact information, manage notifications, and access the Family/Student Directory.

To retrieve your login credentials, visit [www.easttroy.k12.wi.us](http://www.easttroy.k12.wi.us), and select the Family & Student Access icon. Click on "Forgot your login or password?" and enter your email address. If it matches the one on file, you will receive an email with your login details and a password reset link. Ensure your spam filter allows emails from [do.not.reply@k12.wi.us](mailto:do.not.reply@k12.wi.us).

If your email is not recognized, please email [dralis@easttroy.k12.wi.us](mailto:dralis@easttroy.k12.wi.us) with your child's and your name for assistance. You can also call (262) 642-6710 x 1250.

*Please note that new online enrollment credentials do not grant access to the Family Access module.*

*See page 5 for information on the Skyward mobile app.*

## ACCESSING FAMILY CONTACT INFO VIA THE STUDENT DIRECTORY

In some instances, as a parent/guardian, you may need to access another family's contact details such as their address, phone number, or email for a student at your child's school. This could be for purposes like sending out invitations, organizing playdates, or coordinating school projects. The Skyward Family Access Portal provides a convenient online platform for parents/guardians to retrieve this information.

**For the upcoming school year, existing families' preferences will remain unchanged. However, new families are required to opt in. Please refer to the instructions below to opt in or modify your preferences.**

To ensure the visibility of specific information when others search for you or your child in the online directory, you may need to make adjustments. Simply navigate to My Account at the top of the screen, then locate the section labeled School Directory. Here, you can select the information you wish to be displayed in the school directory. Additionally, families have the option to Opt Out of being included in the directory by deselecting the box next to "Add Family with...". Remember to Save your changes once you have finalized your preferences.





## **REGISTRATION FEES**

The general registration fee is in order to partially offset all of the consumables in each building's budget, workbooks, rental of textbooks and technology related implementation costs district-wide.

These costs include but are not limited to individual use items for tablets and Chromebooks, license fees, monitoring applications for filtering and theft recovery, student usage reports, emergency charging stations, online apps and online textbooks.

These fees are not directly associated to having a device - therefore fees are still charged even if the student brings his/her own device.

The District also may charge additional consumable fees at various times during the school year for field trips and courses in order to supplement basic curriculum with outstanding and enriching student opportunities.

The annual Consent to Share Information Waiver Form can be found on the website, via Family Access during Online Registration, within the online application and attached to the hard copy application. This must be filled out, signed, dated and submitted/returned to receive a reduction in registration and/or course fees.

## **PRIMARY/ELEMENTARY SCHOOL**

Grade 4K Registration \$45.00  
Grades KG-5 Registration \$90.00  
Yearbook \$15.00  
Yearbook (after December 2024) \$18.00

## **MIDDLE SCHOOL**

Grades 6-8 Registration \$95.00  
Sport/Activity \$30.00  
Sports Pass (to attend HS events) \$35.00  
Course Fee \$5.00  
Lock Fee (for 6th gr & new students) \$8.00  
Yearbook \$33.00  
Yearbook (after December 2024) \$35.00

## **HIGH SCHOOL**

Grades 9-12 Registration \$100.00  
Class dues FR/SO \$10.00  
Class dues JR/SR \$15.00  
Instrument Rental \$100.00  
Sports/Activity \$100.00  
Sports Pass (included if in sport) \$35.00  
Course Fee \$10.00  
Band/Choir Fee \$5.00  
Graduation Ceremony \$10.00  
Freshman/New Student Lock Fee \$8.00  
Student Parking \$50.00  
Yearbook \$75.00



## **PICTURES/STUDENT IDS ON AUGUST 26-27, 2024**

Student pictures will be held during Ready, Set, Go Conferences on

**August 26-27, 2024 by appointment**

Appointments should be scheduled at each child's individual school link below:

Little Prairie-<https://www.signupgenius.com/go/10C0D4DA8AB2EA3FAC16-49726319-little>

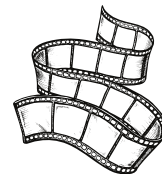
Prairie View-<https://www.signupgenius.com/go/10C0D4DA8AB2EA3FAC16-49726316-prairie>

Middle School-<https://www.signupgenius.com/go/10C0D4DA8AB2EA3FAC16-49726317-east>

High School-<https://www.signupgenius.com/go/10C0D4DA8AB2EA3FAC16-49726340-east>

Pictures can be pre-ordered here: <https://orders.schoolandsportpics.com/ordering>. Use the drop down menu to select your school name.

*Pre-ordering is only available prior to the original picture day.*



Absentee/Retake Picture Day: **September 13, 2024**

## **4K & NEW 5K ORIENTATION**

This orientation will provide parents key information regarding Little Prairie and the early elementary years. It will also give students the opportunity to acquaint themselves with school, staff, and other students.

**August 15, 2024**

Come to either the 10:00AM or 5:00PM session

Little Prairie Primary School



## **READY, SET, GO CONFERENCES**

Ready, Set, Go Conferences will be held on:

**August 26 from 12 - 3 pm**

**August 27 from 9 am - 7 pm**

Online conference scheduling will begin in mid-August via Family Access. Watch your email for more information.

## **CHROMEBOOK INSURANCE**

Students in grades 6-12 are issued a district-owned Chromebook. Students are responsible for any damages to the device. Avoid repair and/or replacement costs by purchasing comprehensive coverage here -

<https://www.worthavegroup.com/portal/ea-sttroywi>.

## TRANSPORTATION



Transportation registration is conducted through Family Access during Online Registration. AM/PM routes will be accessible at Little Prairie and Prairie View's Ready, Set, Go Conferences or via the transportation app, StopFinder, by August 22th. Mid-day routes will be available by August 29th.

StopFinder allows parents/guardians to view and share their student's bus assignments and communicate with the department. You also have the choice to receive push notifications regarding your child's bus schedule and any updates.

Please note that the provided information is approximate and may change. For more details on using the app, visit the transportation webpage under District - Departments - Transportation.

For any questions, contact the transportation department at 262-642-6710 x5901 or email [hepdia@eastroy.k12.wi.us](mailto:hepdia@eastroy.k12.wi.us).



## KEEPING FAMILIES INFORMED

Stay in touch with the East Troy Community School District effortlessly by using our mobile app.

Available on all mobile devices, the app is simple to download and user-friendly.

### Key Features of the App:

- Stay informed about school events, co-curricular activities, and daily lunch menus.
- Receive personalized push notifications for your preferred areas of interest.

### Benefits of Using Our App:

- Stay updated with the latest news, information, and announcements.
- Discover upcoming events and activities.
- Easily communicate with teachers, staff, and administration.
- Access school menus, Skyward Family Access, and more.
- Find essential documents and media conveniently.
- Share event photos seamlessly.
- **Access supply lists and make purchases directly through the app too!**

Download the app here -

<http://cmsapp.4schools.net/api/global/MarketRedirector/20>

## SKYWARD MOBILE ACCESS

Expand your access to important information while on the move with Skyward's Mobile Access. You can get to many of Skyward's key features from your smartphone or tablet.

Immediate access to student grades, attendance, behavior, and more Family Access functionality.

Available on all major mobile platforms, including iOS, Android, and Windows Mobile.



## SPEAK UP SPEAK OUT

LIFE CHANGING. LIFE SAVING. CONFIDENTIAL.

Created by the Wisconsin Department of Justice (DOJ) Office of School Safety (OSS), the SPEAK UP, SPEAK OUT Resource Center is a comprehensive, one-stop place to turn with important concerns, offering a Threat Reporting System, Threat Assessment Consultation, Critical Incident Response and General School Safety Guidance.

Throughout the state of Wisconsin, a large majority of school districts have moved to Speak Up Speak Out (SUSO) Wisconsin for 24/7 reporting. The advantage of moving to SUSO is that in addition to administration and pupil service team members being alerted to every report, SUSO is monitored 24/7 by the Wisconsin Department of Justice. If a threat or concern is reported, it is immediately screened by the SUSO Resource Center staff as well.

The safety of our students and staff is always of utmost importance. One of the largest advantages of moving to SUSO is that through this screening process, any immediate threats or concerns that warrant law enforcement involvement will be in “live” time. In this type of reporting situation, SUSO will contact law enforcement immediately, as well as district staff who receive reports. We have worked with our local law enforcement agency in making this transition as a collaborative team for the safety of our students, staff, and community.



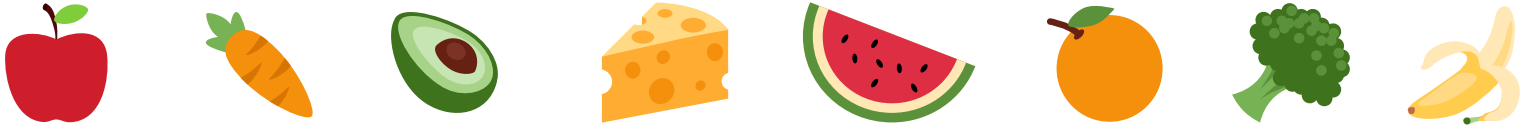
**Report a concern by clicking on 'Report Concern' on the lower right of any page of the East Troy Community School District website or 'Report a Concern' on our district app.**

Additionally, students, parents, school staff and community members can submit a school safety concern by downloading the SUSO app (Android and iOS), visiting [speakup.widoj.gov](http://speakup.widoj.gov) or by calling 1-800-MY-SUSO-1. Resource Center staff work around-the-clock to respond to reports and to deploy a response locally by communicating directly with school administrators, law enforcement and counselors.

It's time to break the code of silence. Who knows more about what's going on, in or out of school, than students themselves? Individually and collectively, they play an essential role in keeping Wisconsin schools safe. It's crucial for students to understand that there's a clear difference between tattling or “snitching” and disclosing concerning information to a trusted adult to keep themselves and their classmates safe. The SUSO threat reporting system aims to empower students to share their concerns safely and confidentially without fear of retaliation. We encourage you to talk to your students about the importance of letting a trusted adult know about their safety concerns.

To learn more about the SUSO Resource Center and how to report safety concerns, visit [speakup.widoj.gov](http://speakup.widoj.gov) or find them on social media @speakupwi.

	<b>Student</b>	<b>Free/Reduced</b>
Breakfast (Elementary)	\$ 1.75	Free / Free
Breakfast (Middle School)	\$ 1.95	Free / Free
Breakfast (High School)	\$ 1.95	Free / Free
Lunch (Elementary)	\$ 2.90	Free / \$.40
Lunch (Middle School)	\$ 3.10	Free / \$.40
Lunch (High School)	\$ 3.15	Free / \$.40
Extra Milk	\$ .40	\$.40 / \$.40



### **Food Service Auto-Replenish Saves Time and Eliminates Hassle**

Pay when it's most convenient with a computer, mobile device or set up auto-replenish payments at <https://easttroy.revtrak.net>. The district offers Auto-Replenish for automatic payments to your student's meal account. The district Web Store even updates Skyward with payments! No need to worry any longer about low meal account balances.

**Visit the Web Store** - You can access payments via Family Access - Food Service - Make a Payment or log into [EastTroy.revtrak.net](https://EastTroy.revtrak.net) and click "Log in" or create your personal Web Store account to set up auto-replenish for your student's food account.

If you haven't previously logged in to Skyward Family Access you will need to enter your login credentials. The student will show in the future, when logged in to the Web Store.

#### **To set up auto-replenish for your student:**

- Click Low Balance Settings under the name. You may click Make One-Time Payment to pay as usual, but this will not enable or set up auto-replenish. One-time payments post instantly.
- Toggle "Disabled" to Enabled.
- You may adjust the default settings to preference and add or select a payment method.
- Click I agree to recurring payments (hover on the info icon for details).
- Click Save to complete setup.

The Web Store will do the rest! Transactions automatically occur beginning at 7 pm CST and are confirmed with an email sent to the account holder.

Adjust settings or view payments at any time—Settings can be adjusted at any time on the food item or in your Web Store "My Account" settings. Log in to the Web Store to manage settings or view payment history.

**Note: Auto replenish will continue during the summer and for graduated seniors and/or inactive students. Parents/Guardians are responsible for adjusting their settings to stop this service.**





## ATHLETICS

Each HS athlete MUST have a practice permit before he/she will be allowed to try-out and/or practice in a sport. All necessary forms can be picked up in the Main Office or are available online.

The following are required to receive a practice permit (HS) and participate in a MS/HS sport:

- **Code of Conduct Meeting:** This meeting is required of all HS athletes and parents annually. The meeting includes expectations for student-athletes and non-negotiable conditions for involvement in athletics along with specific consequences for non-adherence.

### FALL ATHLETES AND PARENTS

*(other season athletes are welcome to attend the fall meeting instead of waiting for their season)*

**Monday, August 12, 2024 at 7:00 PM**

**ETHS Lecture Hall**



- **Activity Fee\*:** The cost is \$100 per HS sport/\$30 per MS sport and must be paid in order to participate. If a hardship exists, please contact the athletic director to make payment arrangements.
- **Concussion and Sudden Cardiac Arrest Form\*:** Parents must sign and return a concussion and sudden cardiac arrest information sheet acknowledging that they have received education about the signs, symptoms and risks of sport related concussions and sudden cardiac arrest and have understood and agree to abide by all of the information provided.
- **Physical Card:** Athletes must have a physical card on file for the coming school year. Physical examination taken April 1 and thereafter is valid for the following two school years; physical examination taken before April 1 is valid for the remainder of that school year and following school year. Athletes or parents can check Family/Student Access/Health Information/Physical to view the last completed physical date that the school has on file. An alternate year card must be completed for students on the years when a new physical is not required. All physical/alternate year cards must be returned to the main office to be eligible to participate.

*\*Requirement may be met online during online registration.*

## ATHLETIC START DATES

### HS Tentative Start Dates

Aug 6 - Football

Aug 12 - Girls Golf

Aug 13 - Girls Tennis, Girls Swimming & Diving

Aug 19 - Boys Soccer, Cross Country, Girls

Volleyball



## DISTRICT WEBSTORE

Did you know that East Troy Trojan apparel, Adult All-Sport Passes, drama tickets and more can be purchased on our webstore at <https://eastroy.revtrak.net/>?



**EAST TROY TROJANS**  
THE OFFICIAL ONLINE STORE

## CLASS OF 2025 SENIOR PHOTOGRAPHS

- Picture should be 2.25" wide x 3" high (Vertical)
- Resolution should be 300 DPI
- Allowed file format types include JPEG, JPG, PSD, or TIFF
- All backgrounds must be non-distracting
- No props
- No selfies
- Head/Shoulder pictures are preferred but not required
- Students must follow the school dress code

NOTE: If you are using a professional photographer, we do not encourage taking prints from your photographer and scanning them. The quality is usually poor. Please have your photographer submit the image.

The ETHS Yearbook reserves the right to refuse a photo not meeting specifications.

**All senior portraits must be submitted electronically by November 1, 2024. More information on submitting photos will be available during the summer.**

## EAST TROY ALL SPORTS BOOSTER CLUB

The purpose of the East Troy All Sports Booster Club (ETASBC) is to support all sports programs that are not included in the annual school budget. Every penny that we earn goes directly back to the students, coaches, and programs at East Troy High School.

We would like to invite you to become a member of ETASBC. We would love to see more ETHS Alumni, former athletes, and all parents participate!

You do not have to have a son/daughter in sports to be a member of the East Troy All Sports Booster Club. Come to a meeting (first Monday of every month) and see what we do! Volunteer in a concession stand with old friends or make new ones! We hope to see you soon!

You can find more information about us on the school website at <https://www.easttroy.k12.wi.us/community/all-sports-booster-club.cfm>

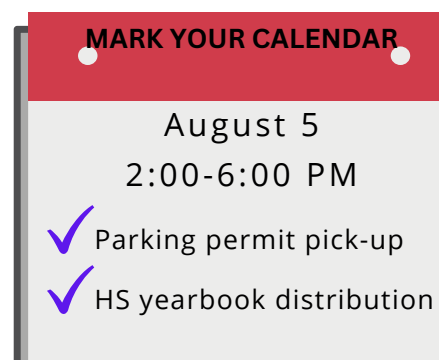
## ETHS PARKING PERMITS

Parking permits can be purchased online via Family Access or after August 5 and throughout the school year in the attendance office.

The completed form (available online during online registration) and the fee of \$50 must be received in order to obtain a permit.

Please have the following information available when filling out the parking permit form.

- Driver's License number
- Model
- Make
- Year
- Color
- License Plate number



## ADULT ALL-SPORT PASS

The adult all-sports pass is \$60 and will gain one adult admission to all fall, winter, and spring sports regular-season games during the current school year that the pass is purchased. See page 8 for webstore link.



**IMMUNIZATION LAW & AGE/GRADE REQUIREMENTS FOR 2024-25 SCHOOL YEAR**

All students attending WI public schools must meet the following minimum immunization requirements or present a waiver. A waiver may include a health, religion or personal conviction.

2 years through 4 years	4 DTP/DTaP/DT		3 Polio	1 MMR	1 Var	3 Hep B	3 Hib	3 PCV
Kindergarten through grade 6	4 DTP/DTaP/DT		4 Polio	2 MMR	2 Var	3 Hep B		
Grade 7 through grade 12	4 DTP/DTaP/DT	1 Tdap	4 Polio	2 MMR	2 Var	3 Hep B		

1. Children 5 years of age or older who are enrolled in a Pre-K class should be assessed using the immunization requirements for Kindergarten through Grade 6, which would normally correspond to the individual’s age.
2. D = diphtheria, T = tetanus, P = pertussis vaccine. DTaP/DTP/DT/Td vaccine for all students Pre-K through 12: Four doses are required. However, if a student received the 3rd dose after the 4th birthday, further doses are not required. Note: A dose four days or less before the 4th birthday is also acceptable.
3. DTaP/DTP/DT vaccine for children entering Kindergarten: Each student must have received one dose after the 4th birthday (either the 3rd, 4th, or 5th dose) to be compliant. Note: a dose four days or less before the 4th birthday is also acceptable.
4. Tdap is an adolescent tetanus, diphtheria, and acellular pertussis combination vaccine. If a student received a dose of a tetanus-containing vaccine, such as Td, within five years before entering the grade in which Tdap is required, the student is compliant and a dose of Tdap vaccine is not required.
5. Polio vaccine for students entering grades Kindergarten through 12: Four doses are required. However, if a student received the 3rd dose after the 4th birthday, further doses are not required. Note: a dose four days or less before the 4th birthday is also acceptable.
6. Laboratory evidence of immunity to hepatitis B is also acceptable.
7. MMR is measles, mumps, and rubella vaccine. The first dose of MMR vaccine must have been received on or after the 1st birthday. Laboratory evidence of immunity to all three diseases (measles and mumps and rubella) is also acceptable. Note: A dose four days or less before the 1st birthday is also acceptable.
8. Varicella vaccine is chickenpox vaccine. Students with a reliable history of varicella disease are not required to receive the Varicella vaccine. A parent or guardian may indicate that their student has had chickenpox on the Student Immunization Record form (F-04020L).

**7TH GRADE STUDENTS IMMUNIZATION REMINDER**

All incoming 7th grade students must have their Tdap booster before next school year or a completed waiver. Please check with your child's physician for accurate scheduling. The Tdap booster can be obtained at Walgreens, WalMart, or East Troy Pharmacy. Questions? Email Tricia Harris at [hartri@easttroy.k12.wi.us](mailto:hartri@easttroy.k12.wi.us).

**MEDICATION & HEALTH CONDITION REMINDERS**

Please ensure that there are new medication orders EACH year for medications given at school. Medication cannot be given on the first day of school or thereafter, without forms and signatures from physician and parent. All medication must be supplied by parent.

We encourage parents of a child with a chronic condition (i.e. allergies, GERD, etc) to obtain a note from their physician that outlines the child's symptoms, what can be done, what situations would be cause for concern- such as calling a parent or exclusion from school, etc.

**LITTLE PRAIRIE REMINDER**

To ensure a comfortable and hygienic learning environment for all, we kindly ask that parents of Little Prairie Primary students to please communicate with the health office and your child's classroom teacher prior to the first day of school if your child is not yet fully toilet trained or if they have known bowel/bladder concerns. We can then work together on a plan to try to minimize accidents and interruptions during their learning. Additionally, please provide your child with extra clothes to keep at school in case of any accidents.

Your cooperation in this matter is greatly appreciated as we strive to maintain a positive and clean environment for all students. If you have any questions or need further assistance, please do not hesitate to reach out to us. Thank you for your understanding and support.

**WHEN TO STAY HOME REMINDERS**

<b>Fever</b>	<b>Vomitting</b>	<b>Diarrhea</b>	<b>Rash</b>	<b>Head Lice</b>	<b>Eye Infection</b>	<b>Hospitalized</b>
Temperature of 100 more more	Within the past 24 hours	Within the past 24 hours	Body rash with itching or fever	Itchy head, active head lice	Redness, itching, and/or crusty drainage from eye	Hospital stay and/or ER visit
<b>Ready to return to school when...</b>						
Fever free for 24 hours without the use of fever-reducing medication	Free of vomiting for 24 hours without the use of medication	Free of diarrhea for 24 hours without the use of medication	Free from rash, itching, or fever	Treated with appropriate treatment at home and nurse confirms no live lice	Evaluated by dr and have a note to return to school	Release by dr to return to school

**COMMUNICATION REMINDER**

All health services email correspondence, from students, families and staff should be sent to **BOTH** Janet Kmiecik AND Tricia Harris.



**[kmijan@easttroy.k12.wi.us](mailto:kmijan@easttroy.k12.wi.us)**  
**[hartri@easttroy.k12.wi.us](mailto:hartri@easttroy.k12.wi.us)**

**PARENT ALERT!**

Please check with your child's primary physician early this summer, to find out about sports physicals, well checks and immunization appointments.



## 2024-2025 SCHOOL YEAR CALENDAR

AUGUST						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Contract: 5 Teaching: 0

SEPTEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Contract: 20 Teaching: 19

OCTOBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Contract: 23 Teaching: 21

NOVEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Contract: 17 Teaching: 17

DECEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Contract: 15 Teaching: 14

Total Contract	Total Teaching
183 Days	170 Days

Approved:
2/12/2024
Notes:

JANUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Contract: 20 Teaching: 19

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Contract: 19 Teaching: 18

MARCH						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	30
30	31					

Contract: 21 Teaching: 20

APRIL						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Contract: 16 Teaching: 16

MAY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Contract: 21 Teaching: 21

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Contract: 6 Teaching: 5

- No School
- No School - Inservice
- Parent Teacher Conferences-LP
- Parent Teacher Conferences-PV
- Parent Teacher Conferences-LP/PV
- Parent Teacher Conferences-HS/MS

### August

- 22-23 No School - Inservice
- 26-28 No School - Inservice
- 29-30 No School

### September

- 2 No School
- 3 First Day of School
- 27 No School - Inservice

### October

- 10 Parent Teacher Conferences HS/MS 3:15-8:15 pm
- 24/29 Parent Teacher Conferences LP 3:15-7:15 pm
- 30-31 No School - Inservice Post Fall Assessment Window/Inservice

### November

- 1 No School
- 7/12 Parent Teacher Conferences PV 3:15-7:15 pm
- 26 End of 1st Trimester (57 Days)
- 27-29 No School

### December

- 2 No School - Reporting End of 1st Tri
- 23-31 No School

### January

- 1-3 No School
- 20 No School - Inservice
- 23 Parent Teacher Conferences HS/MS 3:15-8:15 pm

### February

- 20 No School - Inservice Post Winter Assessment Window
- 21 No School

### March

- 6/11 Parent Teacher Conferences LP/PV 3:15-7:15 pm
- 11 End of 2nd Trimester (58 Days)
- 12 No School - Reporting End of 2nd Tri

### April

- 10 Parent Teacher Conferences HS/MS 3:15-8:15 pm
- 14-21 No School

### May

- 26 No School

### June

- 6 Last Day of School/ 3rd Trimester (55 days)
- 9 No School - Inservice Post Spring Assessment Window/Transition Planning



# ANNUAL ONLINE REGISTRATION: AUGUST 1-15, 2024

## 2024-2025 FINE ARTS CALENDAR

Category	Date	Time	Location	Event
HS	Friday, September 13, 2024	7:00 PM	ETHS Football Field	HS Band Marches
HS	Friday, September 27, 2024	7:00 PM	ETHS Football Field	HS Band Marches
HS	Friday, October 11, 2024	7:00 PM	ETHS Football Field	HS Choir Sings/HS Band Marches (Homecoming Game)
MS	<b>Friday, October 4, 2024</b>	<b>6:00 PM</b>	<b>ETMS</b>	<b>7th-8th Grade Color Blast</b>
LP	<b>Wednesday, October 23, 2024</b>	<b>8:15 AM</b>	<b>LP Gym</b>	<b>2nd Grade Concert</b>
HS	Wednesday, October 23, 2024	7:00 PM	HS Lecture Hall	HS Choir Concert
HS	<del>Sunday, October 27, 2024</del>	<del>3:00 PM</del>	<del>HS Gym #3</del>	<del>HS Choir Concert</del>
MS	Wednesday, November 13, 2024	7:00 PM	MS Multi-Purpose Room	6th Grade Band & Choir Concert
PV	<b>Thursday, November 14, 2024</b>	<b>8:15 AM</b>	<b>PV Gym</b>	<b>3rd Grade Concert</b>
PV	Wednesday, November 20, 2024	8:15 AM	PV Gym	5th Grade Concert
DRAMA	Thursday, November 21, 2024	7:00 PM	HS Lecture Hall	Musical Preview
DRAMA	Friday, November 22, 2024	7:00 PM	HS Lecture Hall	Musical Performance
DRAMA	Saturday, November 23, 2024	7:00 PM	HS Lecture Hall	Musical Performance
DRAMA	Sunday, November 24, 2024	2:00 PM	HS Lecture Hall	Musical Performance
HS	Monday, November 25, 2024	7:00 PM	HS Lecture Hall	HS Jazz Concert
HS	Saturday, December 7, 2024	TBD	ET Town Square	Santa on the Square
HS	Monday, December 9, 2024	7:00 PM	HS Gym #3	HS Band Concert
MS	Wednesday, December 11, 2024	7:00 PM	MS Gym	7th-8th Grade Band Concert
COMBO	Saturday, December 14, 2024	9:00 AM	ETHS	Craft Fair
COMBO	Wednesday, December 18, 2024	7:00 PM	HS Gym #3	7th-12th Grade Choir Concert
HS	Monday, January 27, 2025	TBD		RVC Honors Band
HS	Wednesday, January 29, 2025	TBD		RVC Honors <b>Choir</b>
DRAMA	Thursday, February 20, 2025	7:00 PM	HS Lecture Hall	HS Play Preview
DRAMA	Friday, February 21, 2025	7:00 PM	HS Lecture Hall	HS Play Performance
DRAMA	Saturday, February 22, 2025	7:00 PM	HS Lecture Hall	HS Play Performance
DRAMA	Sunday, February 23, 2025	2:00 PM	HS Lecture Hall	HS Play Performance
COMBO	Friday, February 28, 2025	All Day	HS Gym #3	Band O Rama Dress Rehearsals
COMBO	Sunday, March 2, 2025	2:00 PM	HS Gym #3	Band O Rama Concert
COMBO	Saturday, March 8, 2025	All Day	Jefferson High School	District Solo and Ensemble
HS	Friday, March 21, 2025	All Day	UW-Whitewater	Whitewater Jazz Festival
MS	April 9-10, 2025	<b>All Day</b>	<b>Great Wolf Lodge</b>	8th Grade Choir BTN Trip
COMBO	April 11-13, 2025	All Day	Eau Claire	MS & HS Jazz Festival
HS	Saturday, April 26, 2025	All Day	UW-Whitewater	State Solo and Ensemble
COMBO	<b>Sunday, May 4, 2024</b>	<b>2:00 PM</b>	HS Gym #3	6th-12th Grade Choir Concert
MS	Thursday, May 8, 2025	7:00 PM	MS Gym	6th-8th Grade Band Concert
COMBO	Wednesday, May 14, 2025	7:00 PM	MS Multi-Purpose Room	Last Blast Concert
LP	<b>Thursday, May 15, 2025</b>	<b>8:15 AM</b>	<b>LP Gym</b>	<b>1st Grade Concert</b>
HS	Sunday, May 18, 2025	7:00 PM	HS Gym #3	HS Band Concert
MS	Thursday, May 22, 2025	All Day	Kalahari Resorts, Wisconsin Dells	8th Grade Band Kalahari Trip
PV	Thursday, May 22, 2025	8:15 AM	PV Gym	4th Grade Concert
COMBO	<b>Monday, May 26, 2025</b>	<b>10:30 AM</b>		<b>7th-12th Grade Marches-Memorial Day Parade</b>
LP	<b>Thursday, May 29, 2025</b>	<b>8:15 AM</b>	<b>LP Gym</b>	<b>Kindergarten Concert</b>
HS	Sunday, June 1, 2025	1:00 PM	HS Gym #3	HS Band and Choir Perform-HS Graduation
MS	Wednesday, June 4, 2025	7:00 PM	MS Gym	8th Grade Band & Choir Perform-8th Grade Promotion
HS	<b>TBD</b>	<b>12:00 PM</b>		<b>HS Band Marches-Independence Day Parade</b>

Updated 8/13/24, 8/26/24, 9/6/24



## LITTLE PRAIRIE & PRAIRIE VIEW SUPPLY LISTS

Please put names on all supplies!

4 YEAR OLD KINDERGARTEN	
<input type="checkbox"/>	2- boxes 24 Crayola crayons
<input type="checkbox"/>	2- large Elmer's glue sticks
<input type="checkbox"/>	1- box classic Crayola broad line washable markers (boys)
<input type="checkbox"/>	1- 1 oz bottle Elmer's glue (girls)
<input type="checkbox"/>	1- set corded headphones, in labeled zipper bag (NO earbuds)
<input type="checkbox"/>	1- blunt tip, child size scissors
<input type="checkbox"/>	1- cloth wipe or sock for whiteboards
<input type="checkbox"/>	1- pencil box (plastic 8x6x2 inch or 5x8)
<input type="checkbox"/>	1- 3 pack Play-Doh brand playdough
<input type="checkbox"/>	1- regular-size backpack (NO wheels/clasps)
<input type="checkbox"/>	1- box facial tissue
<input type="checkbox"/>	Pick one: Prang or Crayola watercolor paints, kids coloring book, scrapbooking paper, foam animal stickers or note cards
<input type="checkbox"/>	Extra change of clothes (pants, shirt, socks, underwear) in a ziploc bag. Replace, as needed
5 YEAR OLD KINDERGARTEN	
<input type="checkbox"/>	2- boxes 24 crayons (NOT fluorescent)
<input type="checkbox"/>	3- boxes 10 classic color Crayola markers (1 for Art)
<input type="checkbox"/>	1- pkg colored pencils
<input type="checkbox"/>	1- pkg fine tip dry erase markers
<input type="checkbox"/>	6- large Elmer's glue sticks (2 for Art)
<input type="checkbox"/>	1- 1 inch white 3-ring binder with clear cover
<input type="checkbox"/>	1- set 8 watercolor paints
<input type="checkbox"/>	1- set corded headphones in labeled zipper bag (no earbuds)
<input type="checkbox"/>	1- purple folder (guidance)
<input type="checkbox"/>	1- large box facial tissue
<input type="checkbox"/>	1- box zipper sandwich bags (boys)
<input type="checkbox"/>	12- #2 Ticonderoga sharpened pencils (girls)
<input type="checkbox"/>	1- hard pencil case
<input type="checkbox"/>	1- blunt tip child scissors
<input type="checkbox"/>	1- 4 pack Play-Doh brand playdough
<input type="checkbox"/>	Extra change of clothes (pants, shirt, socks, underwear) in a ziploc bag. Replace, as needed
1ST GRADE	
<input type="checkbox"/>	2- boxes Classic Crayola markers (10 pkg.)
<input type="checkbox"/>	2- boxes 24 count crayons
<input type="checkbox"/>	4- Black Expo dry erase markers
<input type="checkbox"/>	2- wide lined spiral notebooks
<input type="checkbox"/>	12- Elmer's glue sticks (2 for Art)
<input type="checkbox"/>	1- rounded tip scissors
<input type="checkbox"/>	24- #2 sharpened Ticonderoga pencils
<input type="checkbox"/>	1- set 12 colored pencils
<input type="checkbox"/>	2- pencil boxes (no larger than 5x8)
<input type="checkbox"/>	1- 2 pk black fine point Sharpie (Art)
<input type="checkbox"/>	1- three-pronged folder (any color)
<input type="checkbox"/>	1- stylus
<input type="checkbox"/>	1- large pink eraser
<input type="checkbox"/>	1- bottle Elmer's school glue
<input type="checkbox"/>	1- regular-size backpack (NO wheels)
<input type="checkbox"/>	1- set headphones in labeled zipper storage bag (NO earbuds)
<input type="checkbox"/>	5- bottom pocket folders (1 each, blue, red, green, yellow, purple (NO designs))
<input type="checkbox"/>	1- Ziploc sandwich bags
<input type="checkbox"/>	Extra change of clothes (pants, shirt, socks, underwear) in a ziploc bag. Replace, as needed

2ND GRADE	
<input type="checkbox"/>	1- large bottle white Elmer's school glue
<input type="checkbox"/>	6- large glue sticks (2 for Art)
<input type="checkbox"/>	1- large eraser
<input type="checkbox"/>	36- #2 Ticonderoga pencils, sharpened
<input type="checkbox"/>	1- pkg 12 colored pencils
<input type="checkbox"/>	1- pointed scissors
<input type="checkbox"/>	1- box 24 crayons
<input type="checkbox"/>	1- box classic Crayola washable markers
<input type="checkbox"/>	1- box classic Crayola thin washable markers (Art)
<input type="checkbox"/>	1- pkg cap erasers
<input type="checkbox"/>	1- blue spiral notebook
<input type="checkbox"/>	4- composition notebooks (1 each red, yellow, black & green)
<input type="checkbox"/>	3- pocket folders (1 each yellow, blue, purple, NO DESIGNS PLEASE)
<input type="checkbox"/>	2- 5x8 boxes to hold supplies
<input type="checkbox"/>	1- wooden ruler (centimeter and inch)
<input type="checkbox"/>	1- 4 pk thin black tip dry-erase markers
<input type="checkbox"/>	1- pair corded headphones (no earbuds)
<input type="checkbox"/>	1- large box facial tissue
<input type="checkbox"/>	1- box zipper gallon storage bags (girls)
<input type="checkbox"/>	1- box zipper sandwich bags (boys)
<input type="checkbox"/>	1- 1-inch clear view binder
<input type="checkbox"/>	1- regular-size school bag/backpack
<input type="checkbox"/>	Extra change of clothes (pants, shirt, socks, underwear) in a ziploc bag. Replace, as needed
3RD GRADE	
<input type="checkbox"/>	1- box 24 crayons
<input type="checkbox"/>	1- box classic Crayola washable markers
<input type="checkbox"/>	36- #2 Ticonderoga pencils, sharpened
<input type="checkbox"/>	1- pkg 4x6 index cards
<input type="checkbox"/>	4- pocket folders (1 red, 1 blue, 1 green, 1 extra)
<input type="checkbox"/>	4- wide lined notebooks (1 red, 1 blue, 1 green, 1 extra)
<input type="checkbox"/>	1- hi-liter marker
<input type="checkbox"/>	2- large boxes facial tissue
<input type="checkbox"/>	1- Colored Pencils
<input type="checkbox"/>	2- rolls Scotch tape
<input type="checkbox"/>	4- glue sticks and one 8 oz. bottle glue
<input type="checkbox"/>	1- 12" ruler (centimeter and inch)
<input type="checkbox"/>	1- eraser
<input type="checkbox"/>	1- scissors
<input type="checkbox"/>	2- small supply boxes (no larger than 6x9)
<input type="checkbox"/>	1- container Lysol or Clorox wipes
<input type="checkbox"/>	1- set headphones
<input type="checkbox"/>	1- school bag/backpack
<input type="checkbox"/>	1- composition notebook
<input type="checkbox"/>	4- skinny black Expo markers
<input type="checkbox"/>	2- packs black Sharpie fine pt. markers (Art)
<input type="checkbox"/>	1- box sandwich size zipper storage bags
<input type="checkbox"/>	1- box any size Ziploc bags (Art)

4TH GRADE	
<input type="checkbox"/>	48- #2 Ticonderoga pencils
<input type="checkbox"/>	2- pkgs washable Crayola markers (1 for Art)
<input type="checkbox"/>	1- hi-liter marker
<input type="checkbox"/>	4- dry erase markers, black and blue
<input type="checkbox"/>	1- eraser
<input type="checkbox"/>	1- pack cap erasers
<input type="checkbox"/>	5- pocket folders
<input type="checkbox"/>	2- 5 subject spiral notebooks-wide line
<input type="checkbox"/>	1- 3 subject spiral notebook-wide line
<input type="checkbox"/>	1- wide lined spiral notebook
<input type="checkbox"/>	1- pkg 24 colored pencils
<input type="checkbox"/>	1- box zipper storage bags (Last name- A-L: gallon, M-Z: sandwich)
<input type="checkbox"/>	2- large boxes facial tissue
<input type="checkbox"/>	2- large handle scissors
<input type="checkbox"/>	6- large glue sticks
<input type="checkbox"/>	1- large zipper supply pouch (no plastic box)
<input type="checkbox"/>	1- school bag/backpack
<input type="checkbox"/>	1- set corded headphones- no bluetooth
<input type="checkbox"/>	1- 1/2-inch binder
<input type="checkbox"/>	1- pkg 3x3 post-its
<input type="checkbox"/>	1- 4 pk black fine point Sharpie markers
<input type="checkbox"/>	2- ultra thin Sharpie marker (Art)
5TH GRADE	
<input type="checkbox"/>	3- spiral notebooks (1 each green, blue, black)
<input type="checkbox"/>	1- page protectors (pack of 100)
<input type="checkbox"/>	1- composition notebook
<input type="checkbox"/>	1- pkg loose leaf paper
<input type="checkbox"/>	2- 2-inch binders
<input type="checkbox"/>	1- page dividers (pack 8)
<input type="checkbox"/>	5- pocket folders w/prongs (1 each red, green, blue, yellow, 1 any color/design)- NO TRAPPER KEEPERS
<input type="checkbox"/>	1- pkg 3x3" post-its
<input type="checkbox"/>	36- #2 Ticonderoga sharpened pencils
<input type="checkbox"/>	1- hi-liter marker
<input type="checkbox"/>	4- Expo dry erase markers, black or blue
<input type="checkbox"/>	1- box-colored pencils
<input type="checkbox"/>	1- box markers
<input type="checkbox"/>	1- large pink eraser
<input type="checkbox"/>	1- 12" ruler (centimeter and inch)
<input type="checkbox"/>	1- scissors
<input type="checkbox"/>	4- glue sticks (2 for Art)
<input type="checkbox"/>	1- 2 pk black fine point Sharpie markers (Art)
<input type="checkbox"/>	2- large boxes facial tissue
<input type="checkbox"/>	1- large container Clorox wipes
<input type="checkbox"/>	1- set ear buds/headphones- kept at school
<input type="checkbox"/>	1- school bag/backpack
<input type="checkbox"/>	1- supply pouch or box
<input type="checkbox"/>	1- 10-12 pack of THIN Crayola markers
<input type="checkbox"/>	1- box zipper storage bags (boys) gallon, (girls) sandwich

EAST TROY MIDDLE SCHOOL SUPPLY LIST

OTHER CLASSES	<b>STEAM</b>	<ul style="list-style-type: none"> <li>- Box of tissues</li> <li>- Flash drive (32 gb)</li> <li>- Box of "ziplock" sandwich bags</li> </ul>	<b>Sixth Grade</b>	<p><b>All 6th graders</b></p> <ul style="list-style-type: none"> <li>- Earbuds/Headphones</li> <li>- 2 boxes of tissues (give to your WIN teacher)</li> <li>- Pack of loose-leaf paper</li> <li>- Ballpoint pens and Pencils and Colored pencils</li> <li>- Dry erase markers - 4 pack</li> <li>- Markers and Highlighters</li> <li>- Scissors and Glue sticks</li> <li>- Clorox Wipes</li> </ul> <p><b>Math CC1</b></p> <ul style="list-style-type: none"> <li>- Pencils, one pack &amp; 4 black expo markers (give to math teacher)</li> <li>- Pack of graph or lined paper</li> <li>- Pink eraser</li> <li>- 3-ring binder, 1½" with clear sleeve</li> <li>- 5- tab page dividers for binder</li> <li>- Optional Calculator TI-30IIS or equivalent version</li> </ul> <p><b>Science</b></p> <ul style="list-style-type: none"> <li>- Folder</li> <li>- Pencils with eraser</li> <li>- Spiral Notebook</li> </ul> <p><b>Social Studies</b></p> <ul style="list-style-type: none"> <li>- Folder</li> <li>-Spiral notebook</li> <li>- Post-it notes</li> <li>- 1½-2-inch 3 ring binder &amp; 10 dividers with table of contents</li> </ul> <p><b>ELA</b></p> <ul style="list-style-type: none"> <li>- 1 Folder</li> <li>- 2 Spiral Notebooks</li> <li>- Post it notes</li> <li>- 3 Highlighters</li> </ul>
	<b>Robotics</b>	<ul style="list-style-type: none"> <li>- Box of tissues</li> <li>- Box of "ziplock" gallon bags</li> </ul>		
	<b>Band</b>	<ul style="list-style-type: none"> <li>- Pencil</li> <li>- Band book (buy at school)</li> </ul> <p><u>7th &amp; 8th grade students</u></p> <ul style="list-style-type: none"> <li>- Band T-shirt (buy at school)</li> </ul>		
	<b>Choir &amp; Music Class</b>	<p><u>6th Grade Music</u></p> <ul style="list-style-type: none"> <li>- Pocket Folder</li> <li>- Pencil</li> <li>- Headphones/Earbuds</li> </ul> <p><u>7th &amp; 8th Grade</u></p> <ul style="list-style-type: none"> <li>- Pencil</li> <li>- Folder</li> <li>- Earbuds/Headphones</li> </ul>		
	<b>Business Education</b>	<ul style="list-style-type: none"> <li>- Headphones</li> <li>- Pens or Pencils</li> </ul>	<b>Seventh Grade</b>	<p><b>All 7th graders</b></p> <ul style="list-style-type: none"> <li>- Earbuds/Headphones</li> <li>- 2 boxes of tissues (given to your WIN teacher)</li> <li>- Clorox Wipes</li> </ul> <p><b>Math CC2</b></p> <ul style="list-style-type: none"> <li>- Pencils, one pack (give to math teacher)</li> <li>- 4 black expo markers (to be given to math teacher) teacher)</li> <li>- Pink eraser</li> <li>- 3-ring binder, 1½" with clear sleeve</li> <li>- Optional Calculator TI-30IIS or equivalent version</li> <li>- 5-tab page dividers for binder</li> </ul> <p><b>ELA</b></p> <ul style="list-style-type: none"> <li>- Pencils</li> <li>- Post-it notes</li> <li>- 2 Spiral notebooks</li> <li>- Folder or binder</li> <li>- Highlighters and Dry erase marker</li> </ul> <p><b>Science</b></p> <ul style="list-style-type: none"> <li>- Pencil or Pen</li> <li>- Folder</li> </ul> <p><b>Social Studies</b></p> <ul style="list-style-type: none"> <li>- Pencils and Pens and Colored pencils</li> <li>- 1 spiral notebook</li> </ul>
	<b>Physical Education</b>	<ul style="list-style-type: none"> <li>- Sweatshirt / T-shirt</li> <li>- Sweatpants / Shorts</li> <li>- Socks</li> <li>- Gym shoes (non-marking sole)</li> </ul>		
	<b>Health (6th gr)</b>	<ul style="list-style-type: none"> <li>- Folder</li> </ul>		
	<b>Exploring Spanish &amp; Spanish (7th &amp; 8th gr)</b>	<p><u>Exploring Spanish</u></p> <ul style="list-style-type: none"> <li>- 3-ring binder</li> <li>- Note cards</li> </ul> <p><u>Spanish</u></p> <ul style="list-style-type: none"> <li>- Big 3-ring binder</li> <li>- Spiral 3 subject notebook</li> <li>- Book cover</li> </ul>		
	<b>Technology Education (7th &amp; 8th gr)</b>	<ul style="list-style-type: none"> <li>- Wide lined loose-leaf paper</li> <li>- Pencils and eraser</li> <li>- Folder</li> <li>- Ruler</li> </ul>	<b>Eighth Grade</b>	<p><b>All 8 graders</b></p> <ul style="list-style-type: none"> <li>- Earbuds/Headphones</li> <li>- 2 boxes of tissues (given to your WIN teacher)</li> <li>- Pencil pouch/pencil case</li> <li>- Clorox Wipes</li> </ul> <p><b>Math CC3</b></p> <ul style="list-style-type: none"> <li>- Pencils, one pack (give to math teacher)</li> <li>- 4 black expo markers (to be given to math teacher)</li> <li>- Pink eraser</li> <li>- 3-ring binder, 1½" with clear sleeve</li> <li>- Optional Calculator TI-30IIS or equivalent version</li> <li>- 5-tab page dividers for binder</li> </ul> <p><b>ELA</b></p> <ul style="list-style-type: none"> <li>- Spiral notebook</li> <li>- Folder</li> <li>- Composition book for vocabulary</li> <li>- Pens and Pencils</li> <li>- Dry erase marker and Highlighters</li> <li>- Post-its</li> </ul> <p><b>Science</b></p> <ul style="list-style-type: none"> <li>- English-Metric Ruler</li> <li>- Pencils and blue or black Pens</li> <li>- Calculator</li> <li>- Folder or binder for notes</li> </ul> <p><b>Social Studies</b></p> <ul style="list-style-type: none"> <li>- Colored pencils</li> <li>- 3 ring binder</li> </ul>
	<b>Art</b>	<ul style="list-style-type: none"> <li>- Mechanical pencils</li> <li>- 1 pink eraser</li> <li>- 1 or more Styrofoam egg cartons</li> <li>- 1 box of gallon size Ziplock bags</li> </ul> <p><u>6th grade also</u></p> <ul style="list-style-type: none"> <li>- Roll of plastic wrap</li> <li>- Roll of Tinfoil</li> <li>- 3 bottles of 2 oz craft paint(acrylic)</li> </ul>		
<b>Learning Strategies</b>	<ul style="list-style-type: none"> <li>- Box of tissues</li> <li>- One-inch binder</li> <li>- Highlighter</li> <li>- Pencils and Pens</li> <li>- Folder</li> <li>- Post-it notes</li> </ul>			

## **ANNUAL NOTICES**

### **District Strategic Priorities**

- Support conditions for learner empowerment
- Cultivate a healthy organizational culture that supports learning through the values of: relationships and trust, communications, commitments, ongoing learning (growth mindset), voice, joy/happiness, compassion, gratefulness, self-reflection, feedback, accountability, and results.
- Maximize the value of our educational institution via families that attend East Troy Community School District as well as the greater East Troy community through increased communication and engagement.
- Ensure the district continues to act as a good steward of district resources toward fostering and supporting our mottos, other strategic areas, and district goals.

### **Non-Discrimination Policy**

The East Troy Community School District is committed to equal educational opportunity for all students in the district.

It is the policy of the East Troy Community School District, pursuant to s. 118.13, Wis. Statutes and PI 9, that no person, on the basis of sex, race, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional, or learning disability, may be denied admission to any school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, extracurricular, pupil services, recreational, or other program or activity.

This policy also prohibits discrimination under related federal statutes, including Title VI of the Civil Rights Act of 1964 (race and national origin), Title IX of the Education Amendments of 1972 (sex), and Section 504 of the Rehabilitation Act of 1973 (disability).

It shall be the responsibility of the District Administrator to examine existing policies and develop new policies where needed to ensure that the East Troy Community School District does not discriminate pursuant to federal and state law. The District Administrator shall ensure that an employee is designated annually to receive complaints filed under s. 118.13, Wis. Statutes. PI 9, Wis. Admin. Code, Title IX of the Education Amendments, and Section 504 of the Rehabilitation Act of 1973. To resolve complaints alleging violation of these laws, and assure compliance with s. 118.13, Wis. Statutes. Contact: Ms. Amanda Jones, Director of Pupil Services, 2040 Beulah Ave., East Troy, Wisconsin, 53120.

### **Notice of Nondiscrimination on the Basis of Sex in Education Programs or Activities**

The Board of the East Troy Community School District does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including admission and employment.

Inquiries about Title IX may be referred to the District's Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights ("OCR"), or both. The District's Title IX Coordinator(s) is/are:

Amanda Jones  
Director of Pupil Services  
East Troy School District  
2040 Beulah Ave.,  
East Troy, WI 53120  
262-642-6710 x 1275  
jonama@easttroy.k12.wi.us

The Board's nondiscrimination on the basis of sex in education programs or activities policy and grievance procedures



can be located at: <http://www.easttroy.k12.wi.us/district/annual-notices.cfm>. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please refer to: <http://www.easttroy.k12.wi.us/district/annual-notices.cfm>.

OCR's regional office in Chicago can be reached at:

Chicago Office  
Office for Civil Rights  
U.S. Department of Education  
John C. Kluczynski Federal Building  
230 S. Dearborn St. 37th Floor  
Chicago, IL 60604  
Telephone: 312-730-1560  
FAX: 312-730-1576  
Email: OCR.Chicago@ed.gov

### **Student Bullying/Harassment/Hazing/Conflict**

The East Troy Community School District Board strives to provide a safe, secure and respectful learning environment for all students in school buildings, on school grounds and school buses and vehicles, and at school-sponsored activities so that students can benefit to the fullest from the educational opportunities offered. The East Troy Community School District Board will not tolerate any form of bullying, harassment, or hazing, such as the use of verbal comments, written comments, graphic materials, cyber bullying, or indirect behaviors. Furthermore, ETCSD uses SUSO (Speak Up Speak Out) online reporting system for bullying/harassment/hazing complaints.

Definitions:

**Bullying:** Bullying is deliberate or intentional behavior using words or actions, intended to cause fear, intimidation or harm. Bullying may be repeated behavior and involves an imbalance of power. The behavior may be motivated by an actual or perceived distinguishing characteristic, such as, but not limited to: age; national origin; race; color; ethnicity; religion; gender; gender identity; sexual orientation; physical attributes; physical or mental ability or disability; and social, economic or family status.

**Harassment:** Harassment is behavior towards students based in whole or part on sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, homeless status or handicap, physical, mental, emotional, or learning disability which substantially interferes with a students' school performance or creates an intimidating, hostile or offensive school environment.

**Hazing:** Hazing is intentionally or recklessly engaging in acts which endanger physical health or safety of a student for the purpose of initiation or admission into affiliation with any organization or group.

Bullying, harassment and hazing behavior can be:

- Physical (e.g., assault, hitting or punching, kicking, theft, threatening behavior, unwelcomed physical contact)
- Verbal (e.g., verbal, written or graphic materials that include: threatening or intimidating language, teasing or name-calling, notes, racist remarks, sexually suggestive comments, unwelcomed sexual flirtations or advances, offensive language, or jokes of a sexual nature)
- Indirect/Emotional (e.g., spreading cruel rumors, intimidation through gestures, social exclusion or sending explicit messages or pictures via cellular phone or the internet – also known as cyber bullying)

**Conflict:** A struggle between two or more people who perceive they have incompatible (opposite/conflicting) goals. Conflict is a normal part of life, and it occurs because people of the same relative power see the same situation in two different perspectives.

It is the responsibility of administration, staff members, and all students to help promote a school culture that ensures the prevention of bullying, harassment, and hazing from occurring. Individuals found to have violated this policy shall be subject to discipline.

### Procedure for Reporting/Retaliation

All school staff members and school officials who observe or become aware of acts of bullying, harassment or hazing are required to report these acts to the principal/designee.

Any other person, including a student who is either a victim of the bullying or is aware of the bullying or any other concerned individual is strongly encouraged to report the conduct to the principal/designee.

Reports of bullying, harassment, or hazing can be made verbally or in writing and can be made anonymously, at the option of the person submitting the report. All such reports, whether verbal or in writing, will be taken seriously and a clear account of the incident, including a written record of the report with all pertinent details, will be documented by the principal/designee.

The school official receiving a report of bullying, harassment, or hazing shall immediately notify the school district employee assigned to investigate the report. The following school district employees have been identified as the investigator: school principals, dean of students or designee.

There shall be no retaliation against individuals making such reports. Individuals engaging in retaliatory behavior will be subject to disciplinary action.

### Procedure for Investigating Reports of Bullying, Harassment, or Hazing

Student harassment complaints shall be processed in accordance with the following established procedures.

The person assigned by the district to conduct an investigation of the bullying, harassment, or hazing report shall, within twenty-four hours, begin the process of interviewing the person(s) involved and collect whatever other information is necessary to determine the facts and the seriousness of the report.

Parents and/or guardians of each pupil involved in the bullying, harassment, or hazing will be notified during the course of the investigation. The district shall maintain confidentiality of the report and any related pupil records to the extent required by law.

### Sanctions

If it is determined that students participated in bullying, harassment, or hazing behavior or retaliated against anyone due to the reporting of bullying, harassment or hazing behavior, the school district administration and school board may take disciplinary action, including, but not limited to: suspension, expulsion and/or referral to law enforcement officials for possible legal action as appropriate. Pupil services staff may provide resources for the persons involved, as appropriate.

If the subject of the report is the person designated to receive the report, the individual may file the report with the next higher authority in the complaint procedure.

### Training and Education

The school district will annually provide information and any applicable training to school district staff and bus drivers regarding this policy.

The school district annually will provide education and information to students regarding bullying, harassment, hazing, and conflict, including information regarding this school district policy prohibiting bullying, harassment, and hazing;

the harmful effects of bullying, harassment, and hazing; and other applicable initiatives to prevent and intervene in bullying, harassment, and hazing situations.

The administration of the school district will implement programs and other initiatives to prevent bullying, harassment, and hazing; to respond to bullying, harassment, and hazing in a manner that does not stigmatize the victim; and to make resources or referrals to resources available to those involved in the bullying, harassment, or hazing.

### Disclosure and Public Reporting

The school district will annually notify all students enrolled in the school district, their parents and/or guardians and employees of the policy (411.1). It will also be distributed to organizations in the community having cooperative agreements with the schools. The school district will also provide a copy of the policy to any person who requests it.

Records will be maintained on the number and types of reports made, and sanctions imposed for incidents found to be in violation of the bullying, harassment, or hazing policy.

An annual summary report shall be prepared and presented to the school board, which includes trends in bullying, harassment or hazing behaviors and recommendations on how to further reduce bullying, harassment and hazing. The annual report will be available to the public.

### **Sexual Harassment and Sexual Violence Toward Students**

The East Troy Community School District prohibits discrimination on the basis of sex, as required by Title IX of the Education Amendments of 1972. The District is committed to providing an environment where every student feels supported, welcomed, and respected and as such, shall not discriminate against any person on the basis of sex in any of its curricular, career and technical education, co-curricular, student services, recreational or other programs or activities, or in admission or access to any programs or activities offered by the District.

Policy 411.11 applies to any sexual discrimination, including sexual harassment and sexual violence.

### **Student Records**

The school district maintains student records for each student attending school in the district. State and federal laws require that the maintenance of such records assure confidentiality.

All records directly related to a student and maintained by the school district are pupil records. They include records maintained in any way, including but not limited to, written, printed or drawn material, computer storage media, video and audiotape, film, microfilm and microfiche. Records maintained for personal use by a teacher or other certified personnel and not available to others and psychological treatment records necessary for and available only to persons involved in the psychological treatment of the student are not considered pupil records. The district maintains the following types of student records:

Progress Records – grades, courses, attendance, immunization, extra curricular activities. These records are maintained for five years after the child ceases to be enrolled.

Behavioral Records – psychological tests, personality evaluations, records of conversations, written statements related to a pupil's behavior, achievement and ability tests, and physical health records, other than immunization records or lead screening records, certain law enforcement officers' records, and any other pupil records that are not progress records. Law enforcement records are maintained separately from other pupil records. Behavioral records are maintained for one year after the child graduates or ceases to be enrolled.



Pupil Physical Health Records – basic health information that includes the immunization card, an emergency medical card, a log of first aid and medicine administered to the pupil, an athletic permit card, health screening tests and other basic health information as determined by the state superintendent.

Directory Data – includes the student’s name, address, telephone listing, date and place of birth, field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, photographs, degrees and awards received and the name of the school most recently attended. This information may be disclosed to any person, except that parents/guardians or adult students may refuse the release of all or any part of the directory data without prior consent if they inform the school district of their refusal to release such information without prior consent by writing within fourteen days from the publication of this notice to: District Administrator, 2040 Beulah Avenue, East Troy, WI 53120, 262-642-6710 (see policy 347 and administrative rule 347). Districts are required by law to provide military recruiters access to secondary students’ names, addresses, and telephone listings unless access to such information has been restricted by the parental/guardian request or adult student by requesting that directory data not be disclosed without prior written consent to anyone, including military recruiters; or by restricting the disclosure of directory data without prior written consent specifically to military recruiters, using the procedure in this section. The district shall comply with the request.

### Student Records - Student and Parent/Guardian Rights

The Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act (IDEA), and section 118.125, Wisconsin Statutes, afford parents/guardians and students 18 years of age and older (“adult students”) the following rights with respect to education records:

- The right to inspect and review the student’s education records within 45 days of a written request that identifies the record(s) they wish to inspect and obtain a copy, consistent with the board’s student records policy and procedures.
- The right to request the amendment of the student’s education records that the parent/guardian or adult student believes is inaccurate or misleading or otherwise in violation of the student’s privacy rights consistent with the Board’s student records policy and procedures.
- The right to consent to disclosures of personally identifiable information in the student’s education records, except to the extent that federal and state law authorize disclosure without consent including disclosure without consent to school officials determined to have legitimate educational interests in the records, including safety interests, agents of the school district, another school when written notice is received from the parent/guardian or adult student that the student intends to enroll in another school or school district, and when requested by educational agencies or institutions of postsecondary education where the student seeks or intends to enroll.
- The right to file a complaint with the Family Policy compliance Office of the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.
- To inspect, review, or obtain a copy of the student’s education record, or to request the amendment of a record, contact the building level principal of the school which your child attends.
- Parents have a right to inspect any third-party surveys or evaluations prior to their administration by the School District.

Parents must provide prior written consent for the administration of, and may inspect or request a copy of any survey, analysis, or evaluation by the school district containing one or more of the eight protected areas listed below when funded in whole or in part by the U.S. Dept. of Education:

- mental or psychological problems of the student or student’s family;
- sex behavior and attitudes;
- illegal, anti-social, self-incriminating, or demeaning behavior;
- critical appraisals of other individuals with whom respondents have close family relationships;
- legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
- religious practices, affiliations, or beliefs of the student or student’s parents/guardians;
- income other than that required by law to determine financial assistance in federal program.

### Transfer or Release of Student Records

Upon request, the district in accordance with state law (118.125 (4)), shall transfer to another school district all student records relating to a specific student if it has received written notice from one of the following: an adult student, or the parent(s) or guardian(s) of a minor student, that the student intends to enroll in the other school; the other school district that the student has enrolled; or a court that legal custody of the student has been placed in a juvenile correctional facility or secured child caring institution.

In addition, parents/guardians have the right to inspect, upon request, any instructional material used as part of the educational curriculum for students. Parents should contact the principal of the school their child attends to obtain the requested materials.

Copies of the Board's student records policy and procedures are available upon request at the District Office, 2040 Beulah Avenue, East Troy, WI 53120. Complaints regarding non-compliance of the Family, Education Rights and Privacy Act (FERPA) may be made to the Family Policy Compliance Office of the U.S. Department of Education.

### **Pupil Academic Standards**

The mission of the East Troy Community School District is to ensure and provide 21st-century education through: empowered and engaged student learning, quality teaching, strong leadership, rigorous coursework, and community service opportunities while demonstrating efficiency and effectiveness for the betterment of both students and the community.

To help ensure this mission, the following are the East Troy Community School District goals:

- Ensuring a year to a year plus of learning growth for each child, each year.
- Ensuring programming opportunities through systems and practices that develop the talents of each child in an era of globalization.
- Ensuring individualized learning by empowering students with a personalized learning environment.
- Employing the highest quality professional staff.
- Adapting facilities for current and future educational needs.
- Demonstrating fiscal responsibility through efficiency and effectiveness

The East Troy Community School District thrives to create learner empowered environments that are personalized by the learner through systems and practices that increase student voice, focus on continual improvement of the learner, and enhances a strong sense of value to the learner. We believe these authentic learner empowered environments increases self-worth, confidence, motivation, engagement, and value for all learners. In addition, it enhances creativity, critical thinking, collaboration, communication, content, and curiosity, all of which are essential skills as we assist our children toward being prepared for anything.

2015 Wisconsin Act 55 under section 120.12(13) requires local school districts to notify parents/guardians of students enrolled in the school district of the student academic standards that will be in effect for the school year.

All content areas in the East Troy Community School District are aligned to the Wisconsin Model Academic Standards and the Next Generation Science Standards in support of preparing all students for college and or career readiness.

The curriculum is the work of the district and is developed through the collaboration of staff, administrators, and the board of education. A continual focus on personalized learning focuses on instructional practices that create a highly empowering, engaging, student-centered learning environment. In the East Troy Community School District, personalized learning drives the development of essential understandings, learning targets, assessments, feedback, self-reflection, activities, and resources to build a curriculum that meets the needs of all learners. Please visit <http://www.easttroy.k12.wi.us/district/course-overviews.cfm> to learn more about our course overviews.

### Notice of Educational Options

As required under Wis. Stat. 115.385 created in 2015 Wisconsin Act 55 -

The East Troy Community School District offers students a variety of educational options to children who reside in the District. The District's primary educational pathway and instructional program for students involves a progression from 4-year-old Kindergarten through 12th grade, leading to a high school diploma.

Some of the specific education programs offered to eligible students who are enrolled in and attending the District's schools include the following:

- Smart Labs from Pk-8 grade levels and Fab Lab from 9 - 12 grade levels
- Early childhood special education (for students who are at least 3 years old but not yet school-age)
- Special education for students with disabilities
- Gifted and talented education
- English language learner education
- Career and Technical Education (CTE) programs
- Individualized program and curriculum modifications
- East Troy Career Institute - allows students to earn a traditional East Troy High School diploma through a different pathway. Students enrolled in ETCL would attend school from 8:00 a.m. - 10:00 a.m. daily in a personalized environment that focuses on building strong academic skills through the utilization of both in-person instruction and online resources. Students earn elective credit through their work experience placements or by taking elective courses at East Troy High School.
- East Troy Alternative Learning - ETAL provides an alternative curriculum to students which will lead to an East Troy High School diploma. Students will enhance their employability skills through collaborative relationships with community businesses and employers through volunteering opportunities, job shadows, and on-site visits/presentations.
- 9/10 Skills Academy - The Skills Academy is a school within a school model. It supports Freshmen and Sophomore students that are in need of extra support and could benefit from a small group/cohort model for their core courses. Students will meet every day for periods 1 - 3 for all three trimesters and earn alternative credit for all core courses. After 3rd period, students will earn elective credit by accessing high school coursework. Priority for admittance to the program will be provided to student who are invited based on criteria; parents may also request if space is available.
- RVA - Rural Virtual Academy-for families who know virtual learning works best for them and are committed to learning within that model. East Troy Community School District has partnered with RVA to offer this as an option for students in our district. However, due to the statewide membership, available seats in RVA may be limited and it is suggested that families who are interested, enroll as soon as possible per the information that is shared each year by the district.
- Summer school programming

District Virtual Learning (Live Streaming) - live streaming option is available for students that have a long-term chronic health issue. Families must provide medical documentation for any student who has a chronic health issue or requires extended medical leave.

Educational option for students who are enrolled in the ETCSD that involve part-time attendance at an educational institution other than a school of the ETCSD include the following:



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- Part-Time Open Enrollment (policy 426), which
  - provides opportunities to apply for approval of no more than 2 courses at another pk – 12 educational institution;
  - is subject to state and local eligibility requirements, including the limitation that the courses must satisfy a high school graduation requirement; and
- The Early College Credit Program (policy 343.3), which
  - provides opportunities to apply for approval to take courses at certain institutions of higher education; and
  - is available only to students who are enrolled in the 9th through 12th grade.
- Start College Now (policy 343.3), which
  - provides opportunities to apply for approval to take courses at a technical college; and
  - is available only to students that have completed 10th grade.

Additional educational options for children who reside in the District that involve full-time enrollment / attendance at a school, program, or other educational institution that is not a school or instrumentality of the School District of East Troy include the following:

- High school students meeting certain age and other eligibility requirements may be permitted to attend a technical college or certain other programs for the purpose of completing a program leading to the student's high school graduation or to a high school equivalency diploma.
- Full-time Open Enrollment involving physical attendance in a public school of a nonresident school district or attendance through a virtual charter school that is associated with a nonresident school district.
- Beginning in the 2016-2017 school year, a child with a disability who meets the program's specific eligibility requirements may apply to attend an eligible, participating private school under a scholarship awarded through the state's "Special Needs Scholarship Program," as established under section 115.7915 of the state statutes.
- Enrollment in a private school of the family's choosing (at the family's own cost, as applicable).
- Enrollment in a home-based private educational program as provided under state law.

Educational options for children who reside in the School District of East Troy but who are enrolled in and attending a private school or home-based private educational program include the following:

- Such students have the opportunity to attend summer school classes/programs offered in the District.
- Private school students in the high school grades have the opportunity to apply for approval to take up to two course per semester in a District school, pursuant to section 118.145(4) of the state statutes.
- Students who are enrolled in a home-based private educational program have the opportunity to:
- Apply for approval to take up to two courses per semester in public schools as provided under section 118.53.
- Participate in District interscholastic athletics and other District extracurricular activities as provided under section 118.33.

For more information about any of the educational options listed in this notice, please contact Building Level Administration, District Offices or the Wisconsin Department of Public Instruction.

The District's schools, and each school's most recent state-assigned performance category (if available), are listed below: Based upon 2022-2023 school year data:

- East Troy Community School District – Exceeds Expectations
- East Troy High School – Exceeds Expectations
- East Troy Middle School – Meets Few Expectations
- Prairie View Elementary School – Exceeds Expectations

Little Prairie Primary School – Do not participate in state assessment - Forward Exam

As a district, we are always focused on continuous improvement by focusing on multiple data sources and data points toward ensuring proper student achievement and learning growth. It is our intent to continue work on our curriculum, updated programming, provide necessary resources and support, and quality practices and structures that support the learner and learning process. Thus, representing an authentic learning process!

That said, the 2022 - 2023 School Accountability Reports are available (see results above). The full version of the District's most recent school and school district accountability report, as issued by the WI Department of Public Instruction under section 115.385 of the state statutes, can be accessed via the following link:

<https://apps2.dpi.wi.gov/reportcards/>

### **Educational Student Religious Accommodations**

The District provides for the reasonable accommodation of a student's sincerely held religious beliefs with regard to examinations and other academic requirements. State law permits children to be released from school for religious instruction. The Board neither recommends nor discourages student participation in such instruction. Students in the East Troy Community School District will be released for religious instruction outside the school grounds under the following conditions:

- The student must have written permission from his parent or guardian.
- Not more than one hour per day and three hours per week of school time be granted for religious instruction.
- The School Board may deny the privilege of released time to students who requested religious instruction but were absent from the instruction.

The School Board assumes no responsibility for transporting students to religious instruction and shall be released from all liability for a pupil who is absent from school in accordance with the rules set forth above. The process for receiving and resolving complaints about the accommodation of religious beliefs is described above in the Non-Discrimination Policy section.

### **Student Attendance**

The East Troy Board of Education encourages a strong partnership between the home, school and community. If student learning and growth are to take place, parents/guardians, students and school personnel must recognize their responsibilities to assure regular school attendance.

The East Troy Board of Education, in recognition of the statutory requirements for school attendance and the overwhelming public need for an educated society, believes school attendance should take precedence over non-school activities. In addition, Wisconsin Statutes requires every child between six and 18 years of age to be in school attendance unless he/she:

- A. Is excused temporarily for physical or mental reasons, or other reasons defined by the Board of Education
- B. Has graduated
- C. Has been authorized to attend an alternative educational program
- D. Has been excused by his/her parent/guardian prior to an absence in accordance with state law

It is the responsibility of any person having under his/her control such a child to ensure regular attendance during the full period and hours that school is in session until the end of the quarter or semester of the school year in which the child becomes 18 years of age. Any child who is 16 or 17 years of age may be excused from regular school attendance by the school board to a two or four-year college or technical college through the Youth Options Program. A student may also attend an adult high school diploma program at a technical college in lieu of high school if the student falls under the definition to be considered to be a Child at Risk. Further modifications may include:

- A. Modification within the child's current academic program
  - a. Abbreviated day
  - b. Modified curriculum
- B. At school work-training program

- a. Gateway HSED
- b. Supervised school work-training program for credit
- c. Second Chance Programming
- C. Enrollment in an alternative public school, technical school program
- D. Enrollment in correspondence or Internet courses approved by the school

It is the responsibility of the parent/guardian to notify the school of student absences in accordance with established District procedures. When students are absent from school, parents/guardians assume full responsibility for their activities. It is the responsibility of the principal or designee to determine whether the absence is acceptable (excused) or not acceptable (unexcused).

It is the intent of the East Troy Community School District Student Attendance policy (431) to provide consistency throughout our district that meets all attendance provisions per Wisconsin Statutes, and to assist and intervene in a positive manner with the parents and or student to correct any attendance issues before issuance of "habitual truancy."

### **Indoor Environmental Quality Management Plan**

In accordance with the requirements identified under Wisconsin Statutes 120.12 (5) and 121.02 (1) (i) and Wisconsin Administrative Code PI 8.01 (2) (i), the School District has taken appropriate steps to provide and maintain safe and healthful facilities. The East Troy Community School District will keep school buildings in good repair, suitably equipped and in safe and sanitary condition promote a positive learning environment.

As required in WI Stat. 118.075 (3) and (4), the School District maintains indoor environmental quality (IEQ) in schools with measures that include quality heating, ventilation and air conditioning (HVAC) systems, moisture control, integrated pest management, cleaning and maintenance schedules, appropriate materials selection, routine building inspections by maintenance personnel, appropriate training of staff, and communication.

The district IEQ Plan administrator is the Director of Buildings and Grounds and can be reached at 262-642-6710 x1400.

### **Student Interviews and Searches**

The East Troy Community School District seeks to maintain a climate in the schools which is conducive to learning and protective of the safety and welfare of staff and students. To achieve this goal, it may be necessary for school personnel to conduct interviews, to reasonably search the person and/or the personal property of the student and to seize any property deemed injurious or detrimental to the safety and welfare of students and staff (policy 446).

### **Student Locker Searches**

The East Troy Community School Board recognizes the responsibility of providing for the health, welfare, and safety of young people who attend the district's schools. The Board retains ownership and possessing control of all student lockers and authorizes any school district administration to arrange for and/or conduct locker searches (policy 446.1).

### **Privacy in Locker Rooms**

The East Troy Community School Board recognizes the East Troy Community School District shall observe measures intended to protect the privacy rights of individuals using school locker rooms and restrooms (policy 443.5). The following provisions outline the extent to which that protection can and will be provided:

Locker rooms are provided for the use of physical education students, athletes and other activity groups and individuals authorized by the building principal or by District policy. No one will be permitted to enter into the locker room or remain in the locker room to interview or seek information from an individual in the locker room at any time. Such interviews may take place outside of the locker room consistent with applicable District policies and/or school rules.



- District staff and students shall both respect and protect the privacy interests of all individuals who use any District locker room and restroom facilities.
- Cameras, cell phones, video recorders or other devices that can be used to record or transfer images and or sound are prohibited from being seen or used in locker rooms and restrooms, except with advanced permission of building level / district level administration.

Students violating this policy shall be subject to school disciplinary action, including suspension and up to expulsion with possible legal referral,

### **Canine Searches and Breathlyzers**

The East Troy Community School Board recognizes the responsibility of providing for the health, welfare, and safety of young people who attend the district's schools. The Board recognizes and encourages the use of canine searches within the school buildings and grounds. Furthermore, The Board of Education recognizes the request of breathalyzers when there is reasonable suspicion that persons may be under the influence of alcohol or a controlled substance while participating or attending school functions (policy – 446.1).

### **Early College Credit Program and Start College Now Program (policy 343.3)**

Any 9th – 12th grade pupil attending East Troy High School may apply to attend a University of Wisconsin Institution of Higher Learning under the Early College Credit Program. In order to participate, the student must notify their counselor of their intentions prior to March 1 for the fall semester and October 1 for the spring semester. The Board must notify the pupil if any of the requested post-secondary course work will be approved for high school credit and how much credit will be awarded, whether the course is comparable and whether it meets graduation credit requirements. Any pupil that has completed 10th grade attending East Troy High School may apply to attend a technical college under the Start College Now program. In order to participate, the student must notify their counselor of their intention prior to March 1 for the fall semester and October 1 for the spring semester. The Board must notify the pupil if any of the requested post-secondary course work will be approved for high school credit and how much credit will be awarded, whether the course is comparable and whether it meets graduation credit requirements. For more information on this program contact the high school guidance office at 262-642-6760 x5228.

### **Student Use of Information Technology and Communication Resources**

The East Troy Community School District provides student access to electronic resources, including but not limited to, computers, networks, hardware, software, and access to the Internet, as a part of the District's instructional program to enhance teaching and learning. All use of electronic resources must be for educational and research purposes consistent with the educational objectives of the District. The District reserves the right to monitor and access all use of or content on district-owned and personally owned electronic resources while used on school premises. No student has an expectation of personal privacy in connection with their use of or content stored in, created, received or transmitted over any District or personally owned electronic resource (Policy 443.8), unless such right is guaranteed by statute or other law.

The District believes that allowing students to use electronic devices for educational purposes at East Troy High School will expand and broaden student learning opportunities. Finally, East Troy Community School District will continue to monitor and review this policy and new practice as implementation moves forward. Should you have any questions, please contact Ms. Stacey Kuehn (High School Principal), Mr. Aaron Judd (High School Assistant Principal) or Mr. Justin Modrak (District Technology Coordinator).

### **Child Nutrition Programs**

The East Troy Community School District participates in USDA child nutrition programs for breakfast, lunch and milk programs. Applications and information on eligibility requirements for free or reduced-price meals/milk is

provided at registration, can be found on the district website or may be mailed to parents by contacting the food service director at 262-642-6760 x5302.

### **Food Service Meal Charging Policy for Delinquent Accounts**

Timely payments must be made to the food service department to avoid delinquent accounts. The policy of the East Troy Community School District is that when a family account drops below negative \$20, the child(ren) in the family will be served an alternate lunch at a charge determined by food service operations. Your child(ren) will continue to receive the alternate lunch until your account balance is above negative \$20. (policy – 761) Should negative balances continue to increase upon alternative meal use, any of the following may occur at the discretion of the principal and/or food service director:

- Alternative lunches may be discontinued. Notice to the family would occur, however any students still attempting to enter the line may be removed by the principal.
- Delinquent accounts may be sent to a collection agency.
- A different alternative meal may be provided at no cost.
- Any economic assistance accounts temporarily available to relieve debt or fund a lunch account may be utilized.

### **Homeless Children**

McKinney-Vento Act defines children and youth who are homeless (twenty-one years of age and younger) as: Children and youth who lack a fixed, regular, and adequate nighttime residence, and includes children and youth who are: sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (sometimes referred to as double-up); living in motels, hotels, trailer parks, or camping grounds due to lack of alternative adequate accommodations; living emergency or transitional shelters; abandoned in hospitals; or awaiting foster care placement.

Children and youth who have a primary nighttime residence that is a public or private place not designated for, or ordinarily used as, a regular sleeping accommodation for human beings. Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.

If you are personally aware of or are acquainted with any children who may qualify according to the above criteria, please contact the local district home liaison officer for homeless children, at 262-642-6760 x5242.

### **Human Growth and Development Instruction**

Parents may receive an outline of the human growth and development curriculum for their child's grade level and preview the instructional materials. Please request information by contacting the Director of Teaching and Learning 262-642-6710 x1227 or the elementary and /or middle school principals.

### **Meningococcal Disease Information**

According to section 118.07(3) of the state statutes, each school district must provide the parents/guardians of students enrolled in grades 6 – 12 with information about meningococcal disease (commonly known as bacterial meningitis).

- Meningococcal bacteria can potentially be transmitted through close contact with an infected person through direct contact with respiratory and/or oral secretions from an infected person (for example, through sharing drinking containers or kissing)
- Meningococcal disease can be misdiagnosed as something less serious, because of early symptoms like high fever, severe headache, nausea, vomiting and stiff neck

The Centers for Disease Control and Prevention (CDC) and other leading medical organizations recommends that all 11 – 12-year-olds be vaccinated with meningococcal conjugate vaccine (MCV4). A booster shot is recommended for teens at age 16 to continue providing protection when their risk for meningococcal disease is highest.

For more information about meningococcal disease and immunization, please feel free to contact our school nurse at 262-642-6740 (4200) or visit the following websites to learn more about meningococcal disease, vaccine information, and public health resources:

- A Centers for Disease Control and Prevention (CDC) Meningitis Fact Sheet
- Centers for Disease Control and Prevention (CDC)
- Wisconsin Department of Health Services

### **Special Education Screening and Referrals**

The Walworth County Children with Disabilities Education Board and each of the school districts within Walworth County have an ongoing special education screening program to locate and screen all children who are residents of the county and who have not graduated from high school.

As part of the special education screening program the East Troy Community School District has policies and procedures for locating and screening each of the following groups: children below school-entry age; children entering school for the first time; children currently enrolled in public and private schools; all transfer students; school-age children who are eligible to attend school but who are not attending school and who are residents of the district.

If you have reason to believe that your child needs to be screened for special education, please contact our Special Education / Pupil Service Director at 262-642-6710 x1275.

### **Special Education Services**

East Troy Community School District has a full range of special educational services available to students with disabilities. The school district must locate, identify, and evaluate all resident children with disabilities, including children with disabilities attending private schools, regardless of the severity of their disabilities.

Annually the district conducts developmental screening of preschool children.

A physician, nurse, psychologist, social worker, or administrator of a social agency who reasonably believes that a child was brought to him or her for services is a child with a disability has a legal duty to report the child to the school district in which the child resides.

The school district maintains pupil records, including information from screening and special education. East Troy Community School District has pre-kindergarten -12th grade programs available either at one of the public schools or other educational institutions coordinated by the Walworth County Children with Disabilities Education Board. Special educational services are available for children with the following disability conditions:

- Learning Disability
- Emotional Behavioral Disability
- Speech or Language Impairments
- Traumatic Brain Injury
- Autism
- Visual Impairment
- Hearing Impairment
- Cognitive disabilities
- Orthopedic Impairments
- Other Health Impairments

Also available to qualified students with identified disabilities under section 504 of the Rehabilitation Act of 1973 are reasonable accommodations. A qualified child with a disability under 504 is any person who; 1) has a physical or mental impairment which substantially limits one or more major life activities, 2) has a record of such

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impairment, and 3) is regarded as having such an impairment. Major life activities include caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.

If you suspect your child may be eligible as a child with a disability under either special education or Section 504, please contact the District's Special Education / Pupil Service Director and Section 504 Coordinator, 2040 Beulah Avenue, East Troy, WI 53120 at 262-642-6710 x1275.

### Registration

If you have recently moved into the area and have school age children, please contact the East Troy Community School District as soon as possible.

Grades PreK-2	262-642-6730 x2221	Little Prairie Primary School
Grades 3-5	262-642-6720 x3221	Prairie View Elementary School
Grades 6-8	262-642-6740 x4221	East Troy Middle School
Grades 9-12	262-642-6760 x5224	East Troy High School

If unable to reach school personnel, please call the district registrar at 262-642-6710 x1250.

The East Troy Community School District will require online registration via Family Access from August 1-15.

### Parent Notification

Under Every Student Succeeds Act, any parent or guardian may request and receive information in a timely manner regarding the professional qualifications (licensure) of the student's classroom teachers including:

- Whether the teacher has met state license requirements and is certified to teach the grade or subject.
- Whether the teacher is teaching under an emergency or provisional status through which the state licensing criteria has been waived.
- The undergraduate degree major of the teacher and any graduate certification or degree(s) held by the teacher and the field of discipline of the certification or degree.
- The professional qualifications of any paraprofessional who assists in instruction of the student.

The school district shall provide each individual parent timely notice if a teacher who is not highly qualified has taught their child for four or more consecutive weeks.

Parents will be provided with academic state assessment results upon district receipt of scores.

Parents who wish to become involved in the East Troy Schools Title 1 program should contact the Title 1 Coordinator at 262-642-6720 x1227.

To obtain information on any of the areas above, contact: East Troy Community School District -District Administrator / Superintendent at 262-642-6710 x1222.





## SUMMER OFFICE HOURS

### District Office

(262) 642-6710

By appointment only

### Little Prairie Primary

(262) 642-6730 x2221

Monday - Thursday

7:00 am - 3:00 pm

### Prairie View Elementary

(262) 642-6720 x3221

Monday - Thursday

7:00 am - 3:00 pm

### Middle School

(262) 642-6740 x4221

Monday - Thursday

7:00 am - 3:00 pm

### High School

(262) 642-6760 x5221

Monday - Thursday

7:00 am - 3:00 pm

\*HS Counselors have limited hours. Call x5224 if you have any questions.

## DISTRICT ADMINISTRATORS

### Dr. Christopher Hibner

*Superintendent*

(262) 642-6710 x1222

[hibchr@easttroy.k12.wi.us](mailto:hibchr@easttroy.k12.wi.us)

### Amy Foszpanczyk

*Director of Elementary*

*Teaching & Learning*

(262) 642-6710 x1227

[fosamy@easttroy.k12.wi.us](mailto:fosamy@easttroy.k12.wi.us)

### Amanda Jones

*Director of Special*

*Education & Pupil Services*

(262) 642-6710 x1275

[jonama@easttroy.k12.wi.us](mailto:jonama@easttroy.k12.wi.us)

### Amy Jenquin

*Business Manager*

(262) 642-6710 x1223

[jenamy@easttroy.k12.wi.us](mailto:jenamy@easttroy.k12.wi.us)

### Taylor Baumeister

*Director of Secondary*

*Teaching & Learning*

(262) 642-6740 x4266

[bautay@easttroy.k12.wi.us](mailto:bautay@easttroy.k12.wi.us)



### Lindsey Harris, Principal

*Little Prairie Primary*

(262) 642-6730 x2222

[harlin@easttroy.k12.wi.us](mailto:harlin@easttroy.k12.wi.us)



### Mark Weerts, Principal

*Prairie View Elementary*

(262) 642-6720 x3222

[weemar@easttroy.k12.wi.us](mailto:weemar@easttroy.k12.wi.us)



### Adam Trindl, Principal

*East Troy Middle School*

(262) 642-6740 x4222

[triada@easttroy.k12.wi.us](mailto:triada@easttroy.k12.wi.us)



### Stacey Kuehn, Principal

*East Troy High School*

(262) 642-6760 x5240

[kuesta@easttroy.k12.wi.us](mailto:kuesta@easttroy.k12.wi.us)

### Aaron Judd, Asst Principal

*East Troy High School*

(262) 642-6760 x5222

[judaar@easttroy.k12.wi.us](mailto:judaar@easttroy.k12.wi.us)